**Brent Pelham and Meesden Parish Council**

**DRAFT MINUTES OF**

**BRENT PELHAM & MEESDEN ANNUAL PARISH COUNCIL**

**Wednesday 22nd June 2022**

**At Brent Pelham Village Hall**

**PRESENT:**

Trevor Hughes Councillor and Chairman

Steve Murphy Councillor

Sarah Wotton-Ramsay Councillor

Wilf Dimsdale Councillor

Ted Barclay Councillor and Vice Chairman

**In Attendance:** Ken Newstead – Clerk

**APOLOGIES**:

Apologies received from Cllr Dimsdale who arrived later than scheduled. Apology accepted.

**Minute Item Action**

**Year.Month.Item**

**22.05.05 Welcome and Apologies**

The Chairman welcomed Jeff Jones our County Councillor to this meeting

**22.05.06 Declaration of Interests**

There were no declaration of interest or request for dispensation for this meeting.

**22.05.07 To approve Minutes from Previous Meeting**

**Resolved** – It was proposed and seconded that the minutes were a true and accurate record of proceedings on 18th May 2022, and they were duly signed by Cllr Hughes as Chairman. Unanimous decision.

**22.05.08 Public Issues/Participation**

Jeff Jones offered our Councillors these general updates from County:

Ukraine – He was pleased to say that Hertfordshire Council had now received around 500 refugees and of these around 100 were in our region East Herts.

Covid immunisation - Over 65’s in our region would be invited to get their fourth vaccine in Autumn this year.

Recreation – Buntingford swimming pool management team were waiting on a decision on funding for refurbishment and hoping that this would include the construction of a gymnasium.

Traffic Management – The ’20 is Plenty’ campaign was proving too general for adoption, but the County Council is supporting some specific measures and is planning a new cycle route through Buntiingford.

**22.05.10 Finance – Accounts**

**Approval of accounts May 2022 to June 2022**

* **Approval of Bank Statement dated 2 May 2022 - Resolved** - Proposed, seconded and signed by Cllr Wotton Ramsay. Unanimous decision
* **Approval of Bank Statement dated 2 June 2022 - Resolved** - Proposed, seconded and signed by Cllr Wotton Ramsay. Unanimous decision
* **Approval of BP&MPC Balance Sheet dated June 2022 - Resolved** - Proposed, seconded and signed by Chairman. Unanimous decision

**Proposals for Payment**

* Payment of £220 for Tree survey completed this month - **Resolved** – Proposed and seconded. Unanimous decision
* Payment of £42.49 for Clerks telephone expenses. **Resolved** – Proposed and seconded. Unanimous decision

**22.05.11 Planning Applications**

To consider the Parish Council’s response to the following planning applications or requests for consultation received since last meeting up to 22 June 2022:

**There were no new applications.**

**C/F 22.01.04** - Cllr Hughes provided details of how the Parish Council could create a Community Asset for the land adjacent to Rectory Farm to prevent any unwanted development. **Cllr Hughes** to resolve

**22.05.12 Highways**

Flooding in Brent Pelham caused by blocked drains needs urgent attention. Highways fault reference 401002519978 dated 14/2/2022 and 401002515266 dated 10/2/22 remain unresolved and will be escalated by **Cllr Jones**. A water leak in Pump Hill Brent Pelham and a manhole cover that has been tarmacked over is to be investigated by **Cllr Barclay.**

**22.05.13 Village Defibrillators and Emergency Telephone System**

 **Resolved** - Cllr Wotton-Ramsay confirmed that Kate Hinch will continue to support the PC.

**22.05.14 Repairs and Maintenance**

**Carry-Forward 20.01.08** –Cllr **Wotton-Ramsay** currently in contact with contractor Peter White regarding the refurbishment of the Stocks in Brent Pelham – Delayed due to availability of timber.

**Carry Forward 21.09.09** - Digging of the ditch opposite The Farthings. Cllr **Murphy** confirms work proposed for later in the year

**Carry Forward 22.05.14** - Cllr **Murphy** confirmed that the Jetting of Meesden drain completed in January this year discovered tree roots penetrating the drain. CCTV examination needed for remedial work.

**Carry Forward 22.05.14** Cllr **Hughes** to obtain advice from arborist for remedial work or removal of Chestnut tree located in front of Home Farm. Consideration and indemnity insurance needed for property if tree is to be removed.

**Clerk** to ensure our next Village Newsletter details how residents can report potholes in our road

**22.05.15 AOB**

**Policing** - Cllr **Wotton-Ramsay** is to attend a meeting with Herts Police to give our priorities for policing in our Parish.

**Legal** - Cllr **Murphy** to seek documentation confirming Parish Land ownership.

**Planning processes and local authority procedures** – Training for Cllrs Hughes and Wotton-Ramsay to be completed by HAPTC later this year.

**Replacement Councillor for Brent Pelham – Clerk** to ask if Robert Barclay is willing to accept this position on a temporary basis.

**22.05.16 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 29th September 2022 – Budget setting for 2023 – at Meesden Village Hall**

**Thursday 5th January 2023 – At Brent Pelham Village Hall**

**The meeting concluded at 8:55 pm**

Minutes approved by Chairperson: .............................................................

Signed: .......................................................................................

Date: ...........................................